



Sign-up Made Easy!

A Few Easy Steps!

Thank You For Loving Our City!

Step 1 If you have a Meet The Need Login and password simply login. If not you can create one here. This will allow us to email you information about what you signed up to do. The information is kept private and not shared!

Step 2 Goto www.lovemycitylansing.org and look at the 2017 projects list. Click the **button** for your project of choice **or** click “view all projects” **button** to see more detail about all the projects available. This will bring up a list with more details so you can get a better feel for what each project would include. (BE SURE TO SCROLL DOWN TO VIEW THE PROJECTS)

Step 3 *Skip This step If you clicked a project button ex.* **City Prayer**

Click anywhere on the project you want to choose! It will be highlighted a different color then you simply click on it to choose that project.

	Date(s) Needed	Description of Need	Recipient Information	Distance from 48910
	Event Started 04/19/2015	2016 Susan G. Komen Race Help set up and pass out water to racers in the annual Susan G. Komen Race for the cure. Volunteer to clean up after the racers and the event.	I Love My City Lansing Bio: The purpose of I Love My City - Lansing is to seek the peace and prosperity of our great city! What would it look like to have every business, every neighborhood, every church loving Lansing on a sing...	Distance: 0 Miles Zipcode: 48910
	Event Started 04/19/2015	2016 Crisis Care Kits Join us for assembling kits to be delivered to local women's shelters. This will include very little lifting and should not take any longer than an hour to complete. We may be in need of a couple of p...	I Love My City Lansing Bio: The purpose of I Love My City - Lansing is to seek the peace and prosperity of our great city! What would it look like to have every business, every neighborhood, every church loving Lansing on a sing...	Distance: 0 Miles Zipcode: 48910
	Event Started 04/19/2015	2016 Homeless Angels Help the Homeless Angels organization host their free "street store" for the homeless in our community donating items for the store or volunteering from noon-4 p.m. on April 24th. Location is at the M...	I Love My City Lansing Bio: The purpose of I Love My City - Lansing is to seek the peace and prosperity of our great city! What would it look like to have every business, every neighborhood, every church loving Lansing on a sing...	Distance: 0 Miles Zipcode: 48910

Step 4 Click the boxes of goods and volunteer opportunities you want. Edit the number of items. Then

1 Select needs 2 Login or Register 3 Confirmation

Shifts: Select Shifts (Showing All) Days: Select Days (Showing All) Categories: Select Categories (Showing All) Next

April 17th (Sunday)

<input checked="" type="checkbox"/>	1 of 99 needed	-	1 Body Lotion	-	1 body lotion
<input type="checkbox"/>	of 99 needed	-	1 Body Wash or 1 Bar of Soap	-	1 body wash or 1 bar of soap
<input type="checkbox"/>	of 50 needed	-	1 Box Feminine Tampons	-	20 pack of regular size feminine tampons.
<input type="checkbox"/>	of 100 needed	-	1 Hair Brush	-	1 newly purchased hairbrush

click the **Next** box near the top right.

Step 5 This will be your final screen. You should receive an email listing all the items you committed to donate with the details about your event and contact information for your leader!
Smile you are all Finished!

The image shows two screenshots of a web application. The top screenshot is a login/register page with a progress bar at the top showing three steps: 1. Select needs, 2. Login or Register, and 3. Confirmation. The current step is 2. The page is titled "Change Needs (1 Selected)". It has two main sections: "Member Login" and "Create New Account". The "Member Login" section has a red error message: "Ooops... incorrect e-mail address or password. Forgot Password?". Below it are fields for "EMAIL: *", "PASSWORD: *", and a "REMEMBER ME:" checkbox. A "Login & Confirm" button is at the bottom. The "Create New Account" section has fields for "COUNTRY: *", "CITY: *", "STATE: *", "ZIP: *", and "CHURCH / COMPANY: *". Below these are "FIRST NAME: *" and "LAST NAME: *" fields. The bottom screenshot is a confirmation page titled "2016 Crisis Care Kits". It has a progress bar with steps 1. Select needs and 2. Confirmation. The current step is 2. The page says "Thanks!" and "Shane,". It includes a thank you message: "Thank you for agreeing to meet the need(s) you selected for 2016 Crisis Care Kits through I Love My City Lansing. Your willingness to share your time and belongings with others is very generous and will be a tremendous blessing to them." Below this is a line: "The following spot(s) were reserved for you:" followed by a barcode.